

# KEVIN CAMACHO

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## Bi-Rite Family of Business San Francisco, CA

**Produce + Flower Clerk • Full-time**  
November 2023 - Present

- Welcome guests and provide expertise and assistance in the produce and floral department at Bi-Rite market on Divisadero Street in San Francisco, CA.
- Create beautiful and bountiful displays of produce and florals while keeping the department displays neat, clean, accurately labeled, and well stocked.
- Receive produce and florals from farmers/buyers and stock all merchandise on the sales-floor, refrigerated cases, back-stock, and receiving areas.
- Manage inventory, paying close attention to proper rotation.
- Handle perishable items safely, and restock high-volume products quickly.

**Grocery Stocker • Full-time**  
August 2023 - November 2023

## Golden Bridges School San Francisco, CA

**Substitute Teacher • Freelance**  
August 2023 - Present

- On-call sub for pre-school, lower grade classes, upper grade classes, and aftercare program.

**Aftercare Teacher, Design Manager • Full-time**  
August 2022 - August 2023

- Program management for school-wide aftercare program for 1st through 8th Grade.
- Facilitated aftercare curriculum in accordance with the Waldorf Pedagogy.
- Worked in tandem with enrollment manager in creating concise, cohesive design work for social media and marketing platforms.
- Maintained relationships with main lesson teachers, subject teachers, aftercare director, and administration to provide support wherever needed.
- Supported students during school breaks as a Farm Camp Counselor on Golden Bridges School's urban farm, located in the Excelsior District of San Francisco, CA.

## Lyft San Francisco, CA

**Designer • Freelance**  
August 2022 - August 2023

- Presentation design for senior, executive leadership team.
- Assisted with visual design for internal and external communications.
- Worked in Google Slides, Adobe Illustrator, Adobe InDesign, and Adobe Photoshop to create visuals consisting of pitch decks, info-graphics, photography, and creative typography that aligned with the Lyft brand guidelines.
- Worked alongside communication strategists, project managers, and creative directors to complete assigned tasks.

## Aya Healthcare San Francisco, CA (Remote)

**Accounts Receivable Specialist • Contract**  
May 2022 - August 2022

- Effectively communicated with healthcare facilities to ensure receivables were efficiently processed.
- Established and maintained positive relationships with contacts at each contracted facility (The Johns Hopkins Hospital).
- Proactively worked with fellow team members and outside personnel to trouble shoot and overcome impediments to timely payments.

## Venables Bell + Partners San Francisco, CA

**Studio Artist • Full-time**  
April 2019 - January 2022

- Clients included **3M Brands, Audi of America, Chipotle Mexican Grill, Peelz Citrus, PizzaExpress, Reebok, SchoolsRule-Marin, and New Business.**

**Art Director Intern • Full-time**  
Summer 2017

- Managed internal relationships with partners, dept. heads, creative directors, and project/brand managers to ensure satisfactory (and above) design work.
- Maintained communication with all project team members to create a smooth, streamlined workflow from start to finish.
- Managed feedback process of projects by constructing timelines and scheduling advanced check-ins with project managers to ensure successful completion of assignments + established manageable deadlines to ensure expectations were aligned within the team.
- Owned campaign asset creation process from start to finish including but not limited to logos, banner ads, social media content, brand guidelines and other print and digital campaign assets.
- Designed client facing presentation decks and RFP documents for prospective clients.
- Presented creative concepts/messaging to clients via video call/email and responded to feedback promptly and efficiently.
- Assisted on-set at local productions and photo shoots as needed.

## **Teak** San Francisco, CA

Post-Production Assistant, Client Services • Full-time  
October 2018 - April 2019

- Clients included **JanSport, LinkedIn, Uber and various SF/LA advertising agencies including 215 McCann, Goodby Silverstein & Partners, Venables Bell + Partners.**
- Managed daily agency operations for a studio of 20 employees.
- Coordinated client visits and served as client services liaison between agency leadership and staff.
- Coordinated in-person client meetings, which included greeting clients at the front desk, conference room set-up/tear down, placing breakfast and lunch catering orders prior to the day-of event, plated food and beverages prior to meeting start.
- Communicated with SF hotels in which clients were staying to deliver agency supplied gift baskets and welcome packets, designed by me.
- Placed and picked up Four-Wall client breakfast/lunch/dinner orders and ran morning/evening coffee runs for executive producers and creative teams.
- Tracked/managed agency receipts and maintained office supply inventory.
- Assisted as an on-set runner for local SF productions.
- Used design background to assist design department with campaign asset creation for billable and pro-bono client work.

## **Camp Kesem** Eugene, OR

Operations Coordinator • Full-time/Volunteer  
September 2015 - September 2016

Volunteer Coordinator • Full-time/Volunteer  
September 2014 - September 2015

- Maintained a \$90,000 project budget and developed the programming for a week long sleep-away camp for 110 campers (ages 6-18) and 70 staff members.
- Created the daily schedule, planned all activities, ensured all camp supplies were purchased + acquired and properly inventoried before the week of camp.
- Created an "Operations Committee" consisting of 20 staff members to meet bi-monthly to help assist with the camp development and programming process.
- Conducted a camp facility search and was the liaison between Camp Kesem directors and YMCA Camp Collins staff when establishing payments, camper meal plans, and other facility related needs.
- Developed counselor applications, interviewed prospective counselors, and developed + led a year long weekly training program to instruct new counselors on how to complete their jobs successfully.
- Recruited 50 student staff members to become volunteer counselors for the Summer of 2015.

## **KWVA Eugene, 88.1 FM** Eugene, OR

Radio Disc Jockey • Just For Fun  
August 2015 - March 2016

- KWVA is the student run radio station at the University of Oregon campus in Eugene, OR.
- Worked the 2:00am to 4:00am graveyard shift on a weekly basis and played tunes outside of the Erb Memorial Student Union during midterms and finals weeks to help perk students up and lift moral (this was done during the hours of 9am-5pm).
- Curated playlists on Spotify to showcase artists and music that I wanted others to hear.
- Researched new and old artists and played from cassettes, CDs, and records from our analog library.

## **Know-How**

Adobe Creative Suite • Asana • Google Suite • Microsoft 365 • Dropbox • Keynote • budget management • team building • team on-boarding • conflict resolution • studio design • graphic design • illustration • creative road mapping • creative problem solving • conceptual thinking • on-set PA experience • early childhood/Waldorf education training • floral design/arrangement • customer service experience

## **Schooling**

**University of Oregon**  
**Bachelor of Science: Journalism; Advertising • Minor: Landscape Architecture**